



## Horsham District Neighbourhood Watch association

### Committee Meeting

Monday 6<sup>th</sup> November 2017

7.15pm

Southwater Leisure Centre,

Pevensey Road, Southwater, RH13 9XL

### Attendees:

\*Andrew Moffat (AM) – Chairman

\*Michael Neale (MN) – Vice Chairman

\*Arthur Carden (AC) – Secretary

\*Nicky Fuller (NF) – Minutes Secretary

\*Tony George (TG) – Junior NHW

Deborah Gilham (DG)- Area Coordinator

Jackie Reader (JR) –Street Coordinator

Derek Pratt (DP) - NHW Federation

Derek Reynolds (DR) – Street Coordinator

Chris Jewkinson (CJ) –Street Coordinator

Mary Irons (MI) - Area Coordinator

\*Shirley Mitchell (SM)- Area Coordinator

\*Ken Broomfield (KB) – Street Coordinator

\*Steve Guzy (SG) - Treasurer

\*Barrie Lane (BL) – Area oordinator/JNHW

\*Trisha Lane (TL) – Area coordinator/JNHW

Valerie Comper (VC) – Area Coordinator

John Wright (JW)- NHW Federation

Jackie Dockreay (JD)- Street Coordinator

Inspector Sarah Leadbeatter (SLB)

Ian McBean (IMB) - Area Coordinator

Martin Bruton (MB) – Street Coordinator

\* Denotes committee member

**1. Apologies:** Penny Groome, Lee Pratt, Brian Jacobs, Pauline Kentell, Diane Morrison, Derek & Heather Lane, Mark Bryant (MBry).

### 2. Chairman's remarks to the Committee

- Welcome from AM to Deborah Gilham (DG) and Mary Irons (MI)- New Area Coordinators for Holbrook East.
- Thanks from AM to BL and TL for becoming Area Coordinators for the whole of Horsham Denne Area.
- Thanks from AM to NF and KB for all the phone calls re AC promotion.
- Thanks from AM to KB to thank him for all his work with street signs.

### 3. Police Matters Inspector Sarah Leadbeatter (SLB) (Sarah.Leadbeatter@sussex.pnn.police.uk)

- The former Neighbourhood Policing Team is now known as The Prevention Team as a hub covering: Adur, Worthing and Horsham.
- The Prevention Team: identify threats and risks and then prioritise accordingly. They put the resources where they are needed most.
- November 6<sup>th</sup> 2017 is the 1<sup>st</sup> day of the new way of working. SLB said that the teams are keen to get working.

- VC asked how the police are going to check that the new strategies are working. SLB said that there is a six month review period. All information will be available through Sussex Policing.
- MB asked what the main areas for targeting are. SLB said that drugs and the violence that comes with them are a huge priority. TL asked if the drug problem is spreading and SLB said that the dealers and the runners working for them get pushed from one area to another.
- MB asked who is dealing with the calls under the new strategy. SLB said that there are three teams working together: The Investigation Team, The Prevention Team and The Response Team.
- MB asked how big the team is. SLB said:  
2 Inspectors, 18 PCs and 30PCSOs
- DG asked if the police have links with doctors to help support the drug dependents. SLB said that working with other agencies is of vital importance to support the prevention process.
- SG asked how they decide what/who to target. SLB said that they have a weekly meeting and decide on a plan. For instance, if there is a spike with a particular crime then this is where the police will focus their resources. They try to identify the risks first and then prioritise accordingly. SLB stressed how important NHW is when it comes to supporting the police with intelligence and information.
- AM asked what percentage of crime is related to drugs. SLB does not have these percentages but the police know that there is a strong correlation between drugs and crime.
- AM asked what we can do to help the police now. SLB said that the message about not leaving vehicles open is a message NHW can help support. AM said that NHW can send this message out via Alert and that if any leaflets need distributing with this message than NHW are very happy to help.

***Action Point 1 – SLB to write and send NHW a message about not leaving engines running on icy mornings (Operation Frostbite) to go out via Alert.***

- SLB stressed how important any information or intelligence is. Encouraging people to report is vital in supporting the police. It would be helpful if SCs encourage their residents to pass on any information/intelligence and then the collated information be sent to the police. It helps build up patterns of crime in areas.
- AC commented that people are feeling cut off from the support of the police as they don't know who to contact. SLB assured NHW that the police are still accessible and to use the information on the new leaflets to encourage people to keep in contact with the police.

***Action Point 2 – Leaflets are available for distribution if people want to take them.***

***Note- KB has scanned the 'How to contact Sussex Police' and will letterbox this and the Burglery Prevention Leaflet to Ash Road, Eversfield Road and Hazel Close in Southwater. NF has letterboxed Nutham Lane and Easteds Lane in Southwater.***

***KB is happy to compose a message and attach a copy of the scanned file to all Coordinators listed in Alert.***

- SLB said that on line fraudsters target different things on a daily basis. The police need to act fast to try and prevent this. It is vulnerable people who need support and we need to be open minded about what constitutes 'vulnerable' as it is not obvious.
- SG had difficulty reporting a car with no number plates as no one wanted to know. Adam Ferries sorted the problem out in the end but SG was concerned because he didn't want to bother him.

***Action Point 3 – SLB to feed this problem back to the team.***

- AM asked if there was anything else NHW could support the police with. SLB said that 'Operation Blackout' (operation to combat the current spate of thefts from cars) is an area that

always needs support. Three people have been arrested but it is still happening. Encouraging people to report instances of this helps greatly.

***Action Point 4 – SLB to include a message re theft from cars in her Alert mail. (Action point 1)***

- DR asked if we have a traveller problem. SLB said that it is not a problem at the moment and that it is usually more of a problem in the summer.
- SLB said that the reporting of domestic violence is on the increase but that this is not necessarily a bad thing as hopefully it is because more people are reporting it rather than not.
- Communication from the police to NHW is of the utmost importance in order that the ACs and SCs can support their residents. They can't if they don't know when there has been a problem. SLB stressed that we do need to be mindful about the issues that can arise if too much information is given- sometimes a problem on Facebook and other social media.

***Action Point 5 - SLB will review current practices in order that we can try and make things slicker and more effective whilst mindful of the victim's needs.***

- **Operation Tinsel**

-A joint operation between the police and NHW in December.

***Action Point 6 – SLB to advise NHW of the date.***

***Action Point 7 – NF to collate e mails of volunteers and forward to SLB.***

***Actioned- Awaiting date from SLB.***

- **Operation Frostbite**

-SLB asked if NHW can help the police with Frostbite as it was a real issue last year.

-AM said that NHW can certainly communicate this information to people through Alert.

***Action Point 8 –SLB to send communication for Alert and advise NHW of anything else they might do to help support the police with Frostbite.***

- **Street Briefings**

-SLB is going to organise a street briefing in Billingshurst. This gives residents the opportunity to ask the police for advice and the opportunity for the police to find out general concerns.

***Action Point 9 –SLB to advise NHW with regards the date/s for the street briefing/s.***

***Actioned- This has been confirmed as 25/11/17 10am – 12noon outside Sainsbury.***

- **Burglary Prevention Leaflet- JW**

-JW has asked NHW for help with the distribution of the Burglary Prevention leaflets. KB, TL and BL have offered to deliver these leaflets to certain targeted areas.

***Action Point 10 – JW to let NHW know when the leaflets are ready for distribution.***

***Actioned- KB will deliver 13<sup>th</sup> and 14<sup>th</sup> Nov***

- A box of, 'How to contact the police', leaflets is stored with KB for anyone who wants to distribute for their streets/areas. KB will send a message via Alert.

- **Scams and support- JW**

-JW has asked for volunteers who can be trained to support the victims of scams. As yet there are no details as to how much time is needed for this training. The volunteers will be security vetted and trained so they know what to say to victims. JW thinks it will be on a localised basis. He feels this will be of great support to the police as it frees up their time and victims in terms of support.

*Action Point 11 –JW to advise NHW when he has more information.*

*Action Point 12- AM to forward this information to SCs and ACs.*

*This request has subsequently been raised at Federation level. AM is waiting for further information from JW and will then deliver.*

*Action Point 13- Anyone interested to contact JW directly.*

-SLB commented saying how important this is and stressed that supporting the victims of fraud is of the utmost importance and that the support would be very much appreciated.

- JW has suggested that NHW watch a DVD of it at one of the meetings. We just need a DVD player and screen.

#### **4. Events and Media Sub-Committee**

- Carried forward to the next meeting. Operation Tinsel and Billingshurst Street Briefing discussed in previous section.

#### **5. Website**

-Report given to the meeting of the Committee on November 6th regarding

A WEBSITE FOR HORSHAM NHW ASSOCIATION.

- It had been hoped that MBry would tell the Committee about plans for a proper website but at the last minute a virus infection prevented him from attending, so AC made the following remarks on his behalf.
- The background is that the old website <http://www.mynhwsussex.org> shared by several Associations and set up many years ago had suddenly ceased to function, perhaps because the owner had not renewed the domain fee. A web site had been urgently needed for the Accounts and other material to be available for the AGM, and it was agreed by MBry that and AC should establish a temporary website using the free BT service, as there was not time for him to investigate alternatives. This temporary website can be reached at <http://horshamnhw.btck.co.uk/>
- It was also agreed that Diane Morrison (as Webmaster), should arrange a meeting between herself, MBry and Martin (who had kindly been operating the BT website) to prepare proposals for a more permanent solution to the need for a website. This meeting was arranged for October 31st and AC was invited to attend.
- MB supplied MBry with the BT website username and password at this meeting.
- It was accepted that
  1. The website must be made attractive for those who reach it via Google or other links hoping to find out something about NHW and how to join. It must use simple language, colour and pictures to capture readers' imagination.
  2. No solution using a microsite within Visav Alert was likely to be available within a reasonable time.
  3. A fully adequate website would cost perhaps £100 annually and it is unlikely that the Committee would accept a bill of £1,000 or so over 10 years.
  4. It was agreed that MBry would investigate whether the BT website could be re-configured to fit the requirement. It was thought that the capacity might be adequate and that it might be possible to for it to accept enough pictures, colour and interesting layout and picture.
  5. Arthur will send him the link to the user manual to enable him to make this investigation. If he found it to be suitable, MBry would then create the website and write its more important pages. He would hand it over to Diane in due course, as webmaster, to run it on a day-to-day basis.
  6. No further involvement from MB or AC is required.

- John Wright and Derek Pratt said that the Federation website could have been used as a way of making the Accounts and other material available for the AGM instead of the temporary BT website. They said a microsite within the Federation website might a solution for Horsham Association. They said that the new national chairman of Our Watch, Mr David Huse, OBE, has the knowledge and experience to ensure that the need for websites for all individual Associations will be available within a few years.
- A comment was made that the website must be accessible by iPhone and the like.

## 6. JAG and Federation Reports

- KB attended the meeting on Thursday 14<sup>th</sup> September. He reported that the minutes from that meeting have only just been released. Most of the meeting was concerned with specific incidents and the new policing policy. The next meeting is on November 9<sup>th</sup> after which KB will report back.
- £150 has been received from The Federation towards the AGM expenses. Future funds are available if a business case with specific requests is applied for.
- The Federation AGM takes place at 7pm on Wednesday 15<sup>th</sup> November. MN sends apologies. AC is available and AM will see if he can attend.

## 7. Discussion of Selected Matters

### • JNHW:

- Suggestion made to tell the children about Operation Frostbite. Encourage them to tell their parents.
- NF suggested that NHW investigate games for children that support the NHW aims. DR suggested that NHW look at 'Seven Billion Ideas'.

*Action Point 14- NF to investigate.*

### • Call Blockers:

-Call blockers are available to filter telephone calls.

- 14258\*\* will block a call on the 'Talk Talk' network. It will bar any future calls

*Action Point 15 – DG to investigate numbers to block calls from other providers. List to be sent to AM who will circulate.*

### • Badges and ID cards:

-Contact AC directly if anyone requires a name badge.

- KB will post BJ's badge.

- Photo ID cards will also be available. Horsham District Council are going to supply them. AC is waiting for a sample.

### • Alert Training:

-MBry was happy train people in their homes. 2 or 3 people at a time.

*Action Point 16 – AC to speak to MBry about this to see if he is happy to take this forward.*

### • Street Signs:

-KB has been working hard in the organisation of street signs. There has been lots of communication and things are speeding up.

- KB is speaking to Brian Aldred to try and organise some through county funds.
- AM thanked KB on behalf of NHW for all his hard work.

- **AGM Minutes:**

- The draft AGM minutes are on the website.

## **8. Approval of the Minutes of the meeting held on May 22<sup>nd</sup>.**

- Proposed- SG
- Seconded- MN

## **9. Treasurer's Report**

- A donation has been made to The Magistrates Benevolent Fund for their support at the AGM.
- Only 2 cheques since the last meeting- very small turnover.
- AC asked SG to investigate how NHW should present the value of stock in the Annual Accounts.

*Action Point 17 – SG to look into this.*

## **10. Date of next meeting**

Monday February 12th 7.15 start at The Southwater Leisure Centre in Pevensey Road, Southwater.

## **11. Any Other Business**

- The missing jackets for Sparks in the Park have been found in a bag in KB's garage.
- Only KB and AC are administrators for Alert at the moment. Support is needed.
- DR advised the committee that there have been a lot of problems in Pulborough and that the Regional coordinators should get together to discuss ideas about how to combat crime.
- MN asked if the website is fully responsive. He was advised that it is.
- SG has an article in a local magazine. He put the magazine through every door and had one response. AM said that it is the 'soft support' that can be very valuable.

Meeting closed at 9:44pm

## Action Points

Andrew Moffat (AM) – Chairman

Deborah Gilham (DG)- Area Coordinator

John Wright (JW) - Police Federation

Nicky Fuller (NF) - Minutes secretary

Arthur Carden (AC) – Secretary

Steve Guzy (SG) - Area Coordinator

All Committee

Inspector Sarah Leadbeatter SLB)

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*Action Point 5 - SLB will review current practices in order that we can try and make things slicker and more effective whilst mindful of the victim's needs.*

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